

Dear Parents,

The SCS Board of Education has adopted the following Region One Online Acceptable Use Policy for students at Salisbury Central. In order for your child to have access to the Internet, the attached agreement must be completed and returned to school. Thank you for your prompt attention to this.

**Christopher T. Butwill
Principal**

5131 INTERNET USE POLICY

The Salisbury Board of Education seeks to create high standards pertaining to Internet use during school hours. Hence, the Board recognizes that the use of commercial Internet services and the Internet is a privilege and not a right.

To ensure the most acceptable standards will be invoked, supervising teachers will monitor Internet use, implement screening software to filter Internet content and provide for security of minors as per our procedures. Also, it is determined that students will follow the Code of Responsible Computer Use and security measures in our procedures. This policy carries with it the acknowledgement that the supervising teacher holds the responsibility to determine whether violations of established Procedures, Network Etiquette, Code of Responsible Computer Use and Rules for Internet Personal Safety have occurred.

If a violation has been determined, the supervising teacher may cancel the student privilege of Internet use.

We will comply with the law as referenced in the Children's Internet Protection Act (CIPA) as part of the Consolidated Appropriations Act, 2001.

Policy Adopted: March 25, 2002
Salisbury Central School Board of Education

Salisbury Central School Internet Use Policy

Access to the Internet for educational purposes is available in the Computer Room, the Library/Media Center and in many classrooms. Use of the Internet at Salisbury Central School is a privilege and not a right.

1. Teachers in Grades Pre-K - 3 will use the Internet with their students in teacher-directed and teacher-supervised activities.
2. Students in Grades 4 through 8 will use computers in the building to access the Internet for teacher-directed projects. Teachers will supervise and monitor Internet use and etiquette, but students are responsible.
3. Students in Grades 4 through 8 and their parents must sign the Internet Use Agreement in order for their child to have access to the Internet at anytime at Salisbury Central School. Once this agreement is signed, it is kept on file in the Library/Media Center.
4. The Internet Use Agreement carries with it the acknowledgement that the supervising teacher holds the responsibility to determine whether violations of established Procedures, Network Etiquette, Code of Responsible Computer Use, and Rules of Online Personal Safety have occurred and to report any violations to the principal for disciplinary action.

PROCEDURES AND STANDARDS, Grades 4-8

Procedure:

1. Each Student must have on file at school an **Internet Use Agreement**. The student and her/his parent or guardian must sign the Agreement.
2. The student will show evidence of the need for Internet services.
3. The student will receive permission from the teacher, computer coordinator, or librarian to use the system.
4. The student will conduct her/his search under the supervision of the teacher, computer coordinator, or librarian.

Network Etiquette:

Students are expected to abide by the generally accepted rules of network etiquette. These include but are not limited to the following:

1. Be polite. All messages must be in good taste using highest-level decorum.
2. Use appropriate language. Do not swear, use vulgarities or any other inappropriate language. **Illegal activities are strictly forbidden.**
3. Do not reveal anyone's personal address or phone number(s).
4. Note that electronic mail (e-mail) is not guaranteed to be private. People who operate the system do have access. Messages relating to or in support of illegal activities should be reported to authorities.
5. Do not use the network in such a way that you would disrupt the use of the network by other users. (This disruption includes logging off inappropriately.)
6. If work in a public place, like a shared directory or folder is not yours, do not alter or delete it without the permission of the author.
7. Do not use credit cards or social security numbers.

Code of Responsible Computer Use:

1. **Respect for Privacy** – I will respect others' right to privacy. I will only access, examine or use individual, organization or company information on the computer or through telecommunication, if I have permission of the individual, organization or company owning the information.
2. **Respect for Property** – I will respect the property of others. I will make changes to or delete computer programs, files, or information that belong to others only if I have been given permission to do so by the person, organization or company who owns the program, file or information.
3. **Respect for Ownership** – I will respect others' rights to ownership of their work. I will use only computer software, files or information which I own or which I have been given permission to use. I will use only software programs, which have been paid for or are in the public domain. I will make only those copies of computer files and information that I own or have written. I will sell only those computer programs that I have written or have been authorized to sell by the author. I will pay the developer or publishers for any shareware programs I decide to use.
4. **Respect or Other and the Law** – I will use only computers, software and related technologies for purposes that are beneficial to others, that are not harmful to (physically, financially or otherwise) property of others and that are within the law.

RULES FOR INTERNET PERSONAL SAFETY:

1. Personal information such as last names, addresses, and telephone numbers should remain confidential on the system. Students should never reveal such information without the permission of their teacher or another responsible adult. Students should not make appointments to meet people in person.
2. Student should notify their teachers, computer coordinator, librarian, or another responsible adult whenever they come across information or messages that are dangerous, inappropriate, or make them feel uncomfortable.
3. Chat rooms and other forms of direct communication (i.e. instant messenger) are prohibited.

VIOLATIONS OF ANY OF THE CONDITIONS OF USE MAY BE CAUSE FOR DISCIPLINARY ACTION

Salisbury Central School
Internet Use Agreement

Student

I understand and agree to follow the Salisbury Central School Internet Acceptable Use Policy. Should I knowingly commit any violations, my access privileges may be revoked, school disciplinary procedure may result and/or appropriate legal action may be taken.

User's Full Name _____

User's Signature _____ Date: _____

Parent or Guardian

As the parent or guardian of this student, I have read the Salisbury Central School Internet Acceptable Use Policy. I understand that this access is designed for educational purposes. Salisbury Central School has taken precautions to control access to controversial material. However, I also recognize it is impossible for Salisbury Central School to restrict access to all controversial materials and I will not hold staff responsible for materials acquired on the network. Further I accept full responsibility for supervision if and when my child's Internet use is not in a school setting. I hereby give permission for my child to use Internet services while a student at Salisbury Central School and I certify that the information on this form is correct. Should I wish to rescind this permission in the future I will notify the school in writing.

Parent or Guardian's name _____
Please print

Parent or Guardian's Signature: _____ Date _____

Teacher, Computer Co-coordinator or Librarian

Date placed on file _____